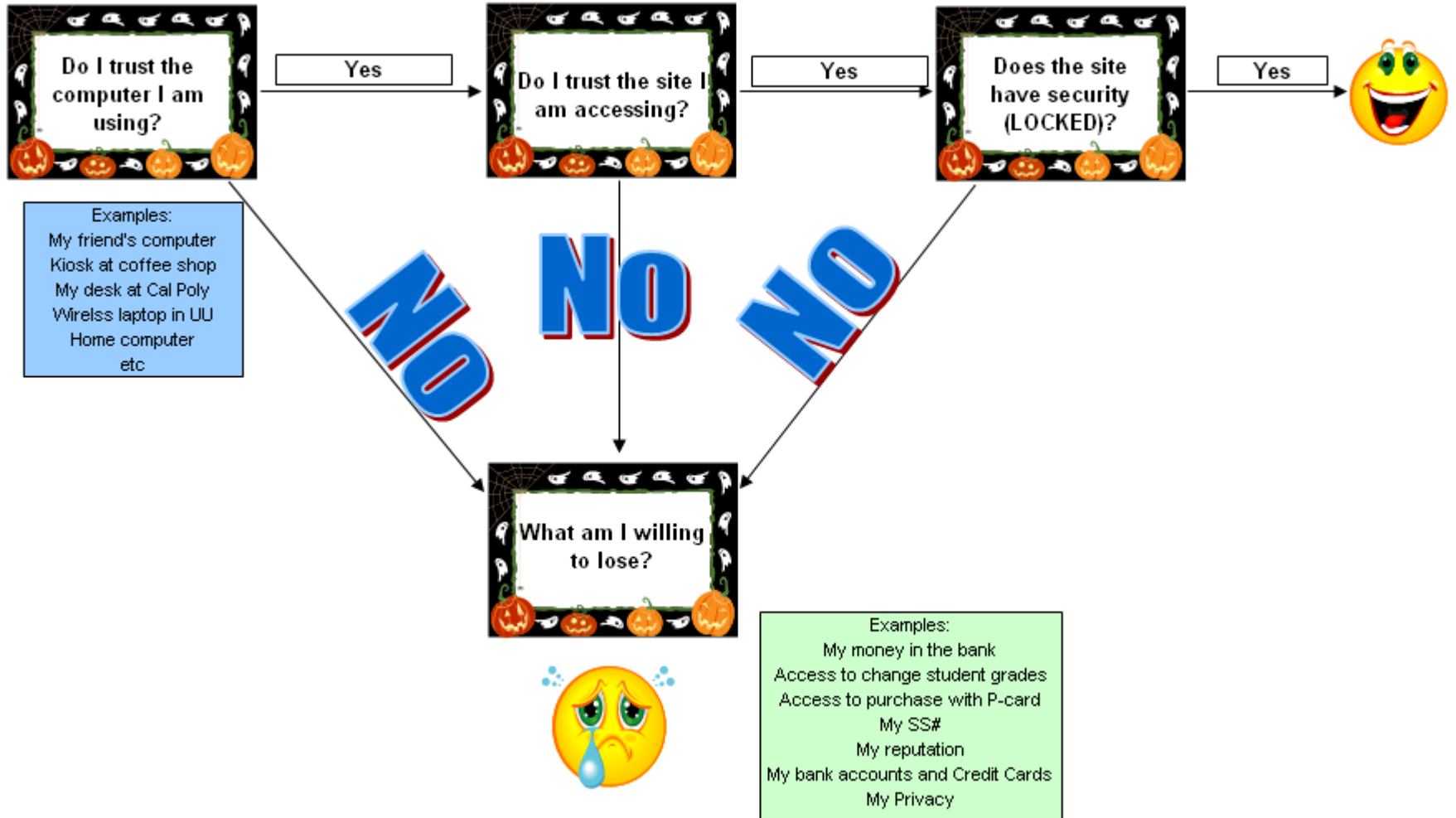


Questions to ask yourself to protect your personal privacy, data for which you are responsible and business processes to which you have been entrusted



Trusting Your Computer

Practical Steps

1. Secure your computer (log out, lock the office)
2. Account Management (user roles, permissions)
3. Use strong passwords
4. Get the latest updates
5. Install anti-virus and anti-spyware software and keep their definitions updated
6. Use a firewall
7. Browse the Internet safely
8. Make regular backups
9. Secure wireless networks
10. Learn what to do if something goes wrong